

Lowell Elementary
School Parent and Family Engagement
2017-2018

Brainerd Public Schools Mission Statement:

In partnership with the community, Brainerd Public Schools will ensure all students achieve their individual potential by providing the highest-quality programs and resources to prepare learners for an ever-changing global society.

Lowell Elementary School is committed to the goal of providing quality education for every child in the district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as their children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I: School Parent Involvement Plan

Lowell Parent Information Nights

- Date: October 12 & 17, 2017
- Staff: Certified staff
- Targeted Grade Level: K-4
- Description: During the Fall 2017 Parent/Teacher Conference Nights, in October, Certified staff will be available to discuss Title 1 interventions, Parent's Right to Know, students being taught by "highly qualified" staff, and the Title 1 School-Parent Compact. Certified staff will be available to answer any questions that parents may have regarding interventions.

Parent Meeting regarding the School Parent and Family Engagement Plan/Parent Feedback Meeting

- Date: Nov 2017
- Staff: Certified Staff
- Description: A meeting will be held with several Title I parents/grandparents to provide feedback on activities, meetings, and events that we will host at Lowell to help support student learning. We will be creating our School Parent and Family Engagement Plan based on this feedback from Title I families.

Parent Interest Survey

- Parents will be asked to fill out a survey listing the times and events that they would like to attend and also to write in their suggestions on what they would like to learn about. Data will be used at the School Parent and Family Engagement Plan meeting to be held in November 2017.

Parent Title I Review Survey

- Date: May 2018 or as students exit interventions
- Staff: Certified Staff will distribute the survey to Title I parents
- Targeted Grade Level: K-4
- Description: Certified staff will send home surveys asking parents to provide feedback about our Title I program and school.

Part II: Required Shared Responsibilities for High Academic Achievement

Parent Teacher Conferences

- Date: October 12 & 17, 2017 and March 2018
- Staff: Classroom Teacher and other certified staff
- Targeted Grade Level: K-4
- Description: Classroom teachers set up a conference time with their student's parents. At the student conferences, certified teachers will meet with parents to discuss progress, standards, content area and academic concerns.

Lesson Observations

- Dates: Various times depending on the lessons
- Staff: Interventionist/Certified staff
- Targeted Grade Level: K-4
- Descriptions: Parents are invited in to observe a Reading Recovery Lesson with their child. After the lesson, the parent will meet with the teacher to discuss reading progress of their child and answer any questions.

Parent Communication Plan

- Dates: Progress reporting to parents throughout the year
- Staff: Certified staff
- Targeted Grade Level: K-4
- Description: Certified staff will communicate with Title I parents via phone calls, notes, and meetings to update parents on their child's progress.

Parent Volunteer Opportunities

- Various times throughout the year
- Child's Classroom
- Description: Parents are invited to come in and help out in their child's classroom, assist with field trips, help with PTO fundraisers, open houses, art projects, etc.

Part III: Building Capacity Requirements for Involvement

Parent Newsletters

- Date: Report card distribution dates
- Staff: Certified staff will distribute to the students 3 times a year to take home to parents
- Targeted Grade Level: K-4
- Description: The newsletter will provide Title I families with information about our Title I programs and tips to help support their child's academic needs. It will also provide contact information should they have any questions in regards to their children's learning.

Activities:

Lowell Family Christmas Extravaganza

- Date: December 7, 2017
- Staff: Certified staff
- Targeted Grade Level: K-4
- Description: We will be hosting a Christmas Extravaganza evening. We will have a station set up for families to choose a winter themed book that will be read at the station and then taken home for them to keep. We will use this opportunity to reinforce reading at home is important for their child(ren) to further their reading and comprehension skills.

Lowell Breakfast and Books

Dates: January 25, 2018
February 22, 2018
March 29, 2018

Staff: Certified staff

Targeted Grade Level: K-4

Description: Providing an opportunity for moms and students to meet in the morning for breakfast and conversation. As they finish, they will find a spot in the room and read from their child's Kiwi pack or select a book from the table containing library books. Certified teachers will be present to visit about reading strategies and reading in general with their child.

Lowell Family Bingo Night

- Date: April 5, 2018
- Staff: Certified Staff
- Targeted Grade Level: K-4
- Description: Families will have the opportunity to attend a school wide Bingo night where all staff will be available to the parents for any questions or concerns as well as having the opportunity to play bingo with their families. Prizes, including books, food and beverages will be available during the evening.

Lowell Elementary School

This Lowell Elementary School Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents and grandparents of children participating in Title I programs, as evidenced by meeting minutes.

The Parent Involvement Plan was developed by Lowell Elementary School and will be in effect from the period of 2017-2018 school year. Lowell's Parent & Family Engagement Plan is available on the Lowell website and will be available at Parent/teacher conferences and at any other events held during the school year.

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